



We recognize your right to confidentiality and are committed to protecting your privacy. We use the information that we collect on our site to provide you with a superior educational experience and to periodically inform you about products, services, and promotions that may be of interest to you.

Website Privacy Policy

By using this site, you consent to the terms of our privacy policy for the collection, use and disclosure of your personal information for the purposes set out below. We do not collect, use or disclose your personal information for any purpose other than those identified below, except with your consent or as required by law.

Security

We take the responsibility for keeping your payment and personal information private and secure very seriously. Appropriate physical, electronic, and managerial procedures are there in place to safeguard and secure the information we collect online. Your personal information and credit card or debit card information are encrypted using SSL encryption technology before being sent over the Internet. We use SSL technology to prevent your information from being stolen or intercepted while being transferred. We use PayPal for all payment transactions. PayPal protects your financial information with industry-leading security and fraud prevention systems. When you use PayPal, your financial information is **not** shared with us.

The Information We Collect

(1) Site Activity Data

Each time a visitor comes to this website, our web server collects and logs certain information. These access logs are kept for a reasonable period of time. These logs include, but are not restricted to your machine's TCP/IP address, your username (if applicable), date, time and files accessed. These logs also contain information about "click through" information if you clicked on an external link. These logs are used solely for performance, site administration and security reviews. They are not sold or shared in any way to third party organizations.

(2) Cookies

Portions of the website may use cookies only for security and authentication purposes. This information is used solely to maintain your computer's session within the SPD Learning Campus. This information is not shared or sold to third party organizations for any purpose.

(3) Personal Information

Personal information, such as your name, billing address and email address, personal telephone number, and credit card information is collected only when you voluntarily provide it. Such information is received when you send an email through the site or make some other specific contact, such as completing an online form or registering for a course. The personal information you provide is forwarded only to the person or department equipped to handle your request and is used only to respond to your inquiry.

Personal information will not be sold to any third parties, nor will such information be added to bulk email lists unless related to correspondence for SPD Learning Campus information or updates, Sensory Processing Disorder Foundation communications, or if you give us permission to share your email address. If you do give permission to use your email address, you will always have an "opt out" option whenever you choose.

Third parties

We do not control the privacy policies of our business collaborators, advertisers, sponsors or other sites to which we may provide links. Website users should also be aware that, when personal information is



voluntarily disclosed in chat areas, blogs, or bulletin boards on our Web site or any other Web site, that information may be collected by others and may result in unauthorized or unsolicited messages from others.

Feedback

We invite your feedback regarding our Web site, products, and services. We may use this feedback for marketing purposes or to contact you for additional feedback.

Commitment to Children's Privacy

We do not knowingly collect personal data from children under the age of thirteen. If you are under thirteen, please do not give us any personal data. If you have reason to believe that a child has provided personal data, please contact us, and we will endeavor to delete that information from our databases. Further, we believe that parents should participate and guide their children's experience on our web site.

Refund

All refund requests must be reviewed and approved before any refunds are provided. All refunds will be provided as a credit to the credit card used at the time of purchase and will be processed within five (5) business days of refund approval.

Delivery

Because of the nature of the products and services provided via this web site, we provide delivery of our products and services via online access only. Users of this web site will receive delivery of their user access information only via email based upon the email information provided at the time of registration.

Policy Revisions

Any changes to this privacy policy will be promptly communicated on this website. Policy changes will not alter how we handle previously submitted personal information. If you have any questions about our privacy policies or wish to update any of the personal information you have provided to us, contact The SPD Foundation, 5655 S. Yosemite St. - Ste 305 - Greenwood Village - CO - 80111, Telephone: 303.794.1182 - Fax: 303.322.5550.